

**NJLA Professional Development Committee**  
**Tuesday, October 11, 2005**  
**CJRLC**

**Members Present:** Karen Kleppe Lembo, April Judge, Rosalind Reisner, Peter Bromberg, C.L. Quillen, Sue Kheel, Glynis Wray, Nancy McConville, Taya Peteno, Brenda Muhlbaier, Connie Paul, Zarita Mattox, Cathy Briant

**Appointed Note-Taker:** Nancy McConville

**Call to Order:** Karen Kleppe Lembo called the meeting to order at 10:15 a.m.

**Minutes:** The minutes of the August 23, 2005 meeting were corrected and approved.

**Subcommittee Reports:**

a. **Conference**—Peter provided a handout that summarized the meeting on September 7. The 2005 program was reviewed and it was agreed that speakers should be reminded to bring enough handouts, and to always use microphones. For the 2006 program proposals, it was suggested that one person from the committees handle proposal submissions to avoid duplication.

The possible programs discussed for 2006 included:

- Special Population/LGB Co-Sponsor-Library Service to Gay and Elderly
- PAC-How to Develop Salary Schedule and Staff Development in a Box
- YA-Teen Spaces, Gangs in NJ, Serving Urban Teens, Cognitive Development, Best Books, Graphic Novels and Youth Participation
- Member Services-Crisis in employee benefits; Disaster Planning
- College and University-Luncheon Speaker; Research Forum
- ULS-Recruiting Librarians; Lessons in Leadership
- Admin/Management-Director's Training Lite; Making Transition to Leadership Role
- Info/Tech-Library Websites/Website Usability
- PR-Library Mission Statements; Word of Mouth Marketing; Carnegie Library of Pittsburgh
- History/Pres-Shipwrecks; Preservation
- CSS-Origami; Books for Boys; Sci-fi for kids; Intellectual Freedom

b. **Exhibits**—Glynis and C.L. will confirm a possible meeting for October 14<sup>th</sup>, so not much to report on yet. It was suggested that more information could be provided about the exhibitors and their products to generate additional interest in this part of the conference. Perhaps a flyer could be handed out to attendees in advance and put on the web site with links to exhibitor URLs.

c. **Leadership Education**—The next Emerging Leaders program is scheduled to begin in October 2006 and run through March 2007. Karen Klapperstuck is heading the program. Possible locations will include Bridgewater, Monroe, Princeton, Mount Laurel and the State Library. The cost will be \$50. All committee members are invited to attend sessions and assist. Taya Petino volunteered to participate.

Pat Tumutly, Karen Klapperstuck and Connie Paul will be doing an emerging leaders program in Boston at the PLA Conference. Connie is also working on a proposal to bring it to ALA.

d. **Mentoring**—Sharon, Joanne and C.L. met at the end of September and discussed next steps. They will advertise the mentoring program on listerservs and the Rutgers listserv in particular. They could use additional mentors and mentees. Glynis will help with web site efforts. Karen suggested that personal calls be made to emerging leaders to invite them to participate. Sue suggested that library directors are also contacted so they can offer it as a professional development program.

#### **Professional Development Web Page:**

- Glynis will make corrections to last month's minutes.
- Glynis will work with Connie on accessing the leadership web page after today's meeting.
- Peter asked for access to archived minutes and will check on getting the authority for Glynis to do this.

#### **Leading Through Reading Program:**

*Selling the Invisible: A Field Guide to Modern Marketing* by Harry Beckwith is the chosen title for this program. The author will not be the speaker for this program, but Joanne is working on getting Nancy Davis from the Ivy Group to appear.

#### **Conference Program Proposals:**

- Program proposals by the committees are due on November 4<sup>th</sup> and the sample form was distributed.
- Sue Kheel requested feedback from last year's retirement program. It was agreed she would contact Heidi Cramer directly to obtain.
- Marie Radford received great reviews at the last conference and offered to join us again in 2006. Peter will talk to her about putting something together on getting organized/time management, etc., as well as a possible topic related to her E-reference grant work.
- April spoke about the pre-conference program on reading groups that will be co-sponsored by the Reader's Advisory Roundtable and the Professional Development committee. Several speakers have been lined up.
- Roz is working on speakers to address adult reading groups and is trying to get Jeri Triano. Taya has a contact and offered to help with this.

- Roz is also working on a program called “What’s Hot, What’s Not: Publishing Trends from Industry Insiders”. She has received a commitment from Nora Rawlinson, VP for Library Services, Time Warner Book Group to act as moderator.
- April mentioned that we are trying to get Jon Stewart as the keynote speaker, but it is probably a long shot.
- Karen will follow up with Lina on her plans for a staff development program.
- Connie talked about the IMLS grant to promote recruiting urban librarians. Something will be finalized along these lines in a proposal by November 4<sup>th</sup>.
- Pam Satran, a writer from Montclair offered to speak at the conference and try to obtain advance copies of her next book. It was agreed she would be asked to present on the topic of writing an article for publication.
- Sue Kheel mentioned that a retirement program with a State retirement representative might be added to the programs for the 2006 conference.
- It was agreed that Program Proposal Forms will be submitted as follows:
  - Pete – Marie Radford
  - Sue – Retirement
  - Connie – Urban Libraries
  - Karen – Pam Satran
  - Roz –Reading Groups Pre-Conference
  - Roz – Publishing Trends
  - Lina – Staff Development (Karen will follow up and suggest she work with Cheryl O’Connor on her plan for bringing professional development out to the libraries.)

### **Core Competencies:**

Karen is continuing to follow up with Cindy Czesak. A discussion followed about whether the core competencies are being used and if so, how. Karen suggested we address it after the November 4<sup>th</sup> deadline for program proposals, and possibly send out a newsletter and put it on the listerserv again. Roz mentioned that October 23<sup>rd</sup> is the deadline for the next NJLA Newsletter if we wanted to include something there. Cathy Briant suggested that the Super Supervisors program incorporate them into their discussions.

### **New Business/Other:**

A new idea was put forth by Taya and other emerging leaders, for a program geared to help newer librarians work toward supervisory/management positions. It was agreed that the emerging leaders would work on putting together a possible program panel and discussion on “skills needed and strategies for acquiring them”, to move forward in library careers.

### **April summarized news from NJLA:**

- Barnes and Noble Library Appreciation Day raised \$8,000 in September.
- October 16<sup>th</sup> is the Verizon Literacy Walk in Newark and Trenton.

- November 30<sup>th</sup> is the date for the Fall Business Meeting of NJLA; Pat Wagner is speaking.
- November 14<sup>th</sup>—NJLA will have a booth at the League of Municipalities conference in Atlantic City.
- September 30<sup>th</sup>—Children’s Services Sector workshops went extremely well.
- The Trustees Institute in Long Branch was excellent and all libraries are encouraged to have a library trustee representative.

**Adjournment:** The meeting was adjourned at 12:00.

**Next Meeting Date:** Tuesday, November 29 at 10 a.m., CJRLC.