

NJLA Professional Development Committee Minutes

Date: January 10, 2006

Time of Meeting: 10:00 am

Location of Meeting: SJRLC Freehold, NJ

Members Present: Karen Kleppe Lembo, Co-Chair
Peter Bromberg, Co-Chair
Rachel Steiner
Sue Kheel
Nancy McConville
Glynis Wray
Christine Hill
Trevor A. Dawes
Brenda Muhlbaier
Lina Podles
Taya Petino
Johanna Bizub
Rosalind Reisner
April Judge
Connie Paul
Zarita Mattox
Cathy Briant

- I. **Call to order:** Meeting called to order at 10:05 am
- II. **Note-taker:** Johanna Bizub volunteered to take notes
- III. **Minutes of last meeting:** Minutes were reviewed and approved with corrections by motion of Sue Kheel, seconded by Connie Paul, approved unanimously
- IV. **NJLA Announcements -** April Judge mentioned the NJLA fund raising event on 01/29/2006 – The George Street Playhouse “Under the Lintel” \$5.00 per person
Building Fair is scheduled for 02/24/2006
NJLA Conference programs are shaping up
ALA Black Caucus event was held at Seton Hall University and well-received
- V. Subcommittee Reports:
 - A. Conference - Karen Kleppe Lembo reported that the Marie Radford program had been accepted. She mentioned that there is still time to add programs and poster sessions. Karen reported that Joanne Kares had submitted a proposal for a poster session entitled “What are you missing at NJLA.org ...”.
 - B. Exhibits - Glynis Wray reported that exhibitor registration was going well and that she forwarded some exhibitor questions to the NJLA office.
 - C. Leadership Education – Connie Paul announced that a survey was being sent to the attendees of the Emerging Leaders program to prepare for the March PLA conference in Boston. Please watch for it and respond.
 - D. Mentoring – Nothing to report. Sharon Goldschneider suggested Mentoring as a poster session and will follow-up.
- IV. Professional Development webpage - Glynis reported that she added the minutes to the webpage and will replace them with today’s corrected version. There was a discussion of the length of time to retain committee minutes on the website. The committee unanimously agreed to retain all minutes on the website as they add continuity for incoming committee members. Glynis mentioned that there are some broken links on the webpage and will be working to get those corrected.
- V. Core Competencies
 - A. Management & Administration Competencies

Karen Kleppe Lembo presented a brief overview of the development of the Core Competencies for Librarians, she pointed out that they had been discussed and formulated throughout the 2004/2005 committee meetings and were sent to the NJLA Executive Board in January 2005 for approval. The Executive Board sent them back to the Professional Development committee asking that the final submission be dated. Karen spoke to Pat Tumulty asking if there were any directives from the Executive Board and a timeframe for delivery. A review of the Executive Board's minutes revealed no directives. The committee's final draft must be delivered to NJLA this afternoon for the Executive Board 01/17/2006 meeting agenda.

Karen opened the discussion. Several members questioned the urgency to release the document if we felt it was not ready. A discussion ensued on how best to accomplish a thorough yet speedy revision. Johanna Bizub mentioned that she participated on the Law Libraries Panel of the Institute for Museum and Library Studies White Paper on the Future of the Library Workforce. All fifteen panels' papers are to be discussed at the January ALA Mid-Winter meeting in San Antonio and that the IMLS will release a combined White Paper that may assist us with the core competencies. She will forward the Law Libraries' panel white paper to the committee.

Christine Hill made a motion to present the Core Competencies for Librarians "as is", to solicit feedback from the Executive Board and appoint a subcommittee to address the response. Christine tabled her motion so that the discussion could continue.

Karen pointed out that the Executive Board charged the Professional Development Committee to develop the Core Competencies for Librarians and suggested that we should present them as the Committee 's final version.

Others questioned the format of competencies, especially the distinction of professional and personal competencies. The committee agreed that while it is important to expedite the Core Competencies for Librarians to the Executive Board for approval, it should be reviewed for revisions.

Johanna Bizub made a motion to form a subcommittee to prepare a draft for full committee review for the 02/28/2006 Professional Development Committee meeting. Rachel Steiner seconded the motion and the committee unanimously agreed. Johanna Bizub, Sharon Goldschneider, Taya Petino, and Connie Paul volunteered to be members of the Subcommittee. Johanna Bizub volunteered to chair the Subcommittee. The Subcommittee will forward their draft to the full committee via email on 02/22/2006. The committee agreed to review the draft in advance and ready to discuss and finalize at the 02/28/2006 meeting. We expect that the approved Core Competencies for Librarians will be forwarded to the NJLA Executive Board for their March meeting agenda.

The committee reviewed the Management & Administrative Competencies. The committee suggested removing the final two paragraphs. Asked Karen to revise the order of the first paragraph, and delete "broad range of responsibilities". Under Communications, the committee suggests that use of "dynamically" is vague and needs clarification. It is suggested that it be deleted or replaced. Additionally, Technology was not included and should be incorporated as well. Karen Kleppe Lembo will make the changes and submit to the Administrative section.

VIII. New Business

- A. Using IM for virtual meetings - Peter Bromberg presented an overview of using AOL Instant Messenger (AIM) for Online Meetings. Peter spoke of his use of this tool as a member of an ALA Committee. There are pros and cons to this type of meetings but he committee agreed to consider virtual meetings and hopes to schedule a test meeting soon.
- B. Public Library Administration Certification - ALA issued a press release asking for organizations to submit an RFP to be a provider of this public librarian certificate. At this time, Rutgers, NJLA and the NJ Library Library Network does not feel there is enough librarian interest and is taking a wait and see approach.

VIII. The meeting was adjourned at 12:05 pm.

Next Meeting – Tuesday, February 28, 2006
10:00 am - 12 noon
SJRLC- Freehold, NJ