

**Association of College and Research Libraries, New Jersey Chapter
New Jersey Library Association, College and University Libraries Section**

**User Education Committee
Minutes of Meeting, June 7, 2004**

The NJLA/CUS User Education Committee held its June meeting at the Bankier Library at Brookdale Community College.

Members Attending:

Leslie Murtha, Chair, lmurtha@andromeda.rutgers.edu

Mark Graceffo, graceffo_m@spc.edu

Ruth Hamann, rhamann@pccc.edu

Theo Haynes

Annemarie Mascarenhas, amascarenhas@bergen.edu

Ellen Parker

Karen Topham, ktopham@brookdalecc.edu

Minutes from the April 30, 2004 meeting were distributed and approved.

Chapter Update

One hundred people attended the ACRL luncheon at the NJLA conference, including two students from the recruitment effort. Tyrone Cannon was the speaker. There was dissatisfaction with luncheon arrangements & facilities. A different arrangement would have created a better atmosphere for discussion. Leadership is talking about expanding the lunch time slot to two hours. Next year's luncheon speaker may be Elizabeth Kirk from Johns Hopkins.

Visions 2004 was successful with 80 attendees.

Each committee has been asked to produce an annual report that will go to NJLA and ACRL.

The finance committee is giving \$350 to each section of NJLA; we should also get more from ACRL.

NJLA no longer wants to fund a printed newsletter, but the chapter may continue to publish in print to reach all members who may not be NJLA members.

Congratulations, Robert Lackie! New Jersey Librarian of the Year!

Hooray, Annemarie! The chapter leaders reviewed and loved our website. It needs to be publicized. Mary Mallory will update as Annemarie sends her new information.

The chapter is trying to begin a new academic librarians group.

There will be a chapter meeting and reception during the summer at Caldwell. Board members and legislative members will be invited.

Old Business

Spring Conference Review:

Workshop evaluations were reviewed.

The panel discussion seemed rushed. Maybe we should have fewer speakers in future. We could also try to ask for double session time for that format.

Do we have a volunteer for the conference planning committee? We should try to have one of our committee members join that committee.

We needed more than the 75 handouts we had for each session.

An idea for ILI – if they offered credits, more colleges might pay for folks to attend.

When asking for permission to add power points to our websites, we need to be mindful of Fair Use.

Crossing Borders Conference:

Last minute planning: EMAnj will be filling the late morning slot.

We could fit 4 break-out sessions.

Regional fliers are ready to go.

Break-even point is 60 participants.

NJ CEUs = 4 hours; the same certificate will be created for NJ and NY attendees.

We need formal releases from speakers.

Finishing up the biographic info.

Room reservation has been made.

BCC will contribute folders & pens.

The Committee has two calendars. One is a public calendar from Hunt that is available on the website. The other is the Yahoo group calendar. Leslie will resend information to members who would like to post to the calendars.

Thank you notes need to be sent to NJLA conference presenters.

New Business

New committee leadership positions for 2004-2005 are:

Chair: Annemarie Mascarenhas

Vice-chair: Karen Topham

Secretary: Shilpa Shanbhag

Meeting dates were set for fall:

Friday, September 17, 2004, at the Bankier Library, at Brookdale Community College;

Friday, October 15, 2004, at Bergen;

Friday, November 19, 2004;

Friday, December 17, 2004.

The high school librarian from Westfield would like to participate on the committee; Leslie will extend an invitation.

Ideas for future program topics:

Distance education

Follow-up from Crossing Borders

How to develop a mission statement and objectives

Teaching strategies

Learning styles

Presentation skills (speaking, using theatrical tricks)

Designing effective assignments

Focus group with faculty & students—what do they like/dislike about library instructions

Getting ready for a Middle States visit

Our next meeting will be Monday, July 12, 2004, following the Spring Conference, at Brookdale Community College.

The committee thanks Leslie Murtha for her fine leadership as Chair during the past year!

Submitted: July 15, 2004, by Karen Topham