

**Association of College and Research Libraries, New Jersey Chapter  
New Jersey Library Association, College and University Libraries Section**

**User Education Committee  
Minutes of Meeting, April 30, 2004**

The NJLA/CUS User Education Committee held its last meeting on Friday, April 30, 2004, at the Kilmer Library (Rutgers University, Livingston Campus.)

Members Attending:

Leslie Murtha, Chair, [lmurtha@andromeda.rutgers.edu](mailto:lmurtha@andromeda.rutgers.edu)

Linda Cifelli, [lcifelli@kean.edu](mailto:lcifelli@kean.edu)

Caroline Geck, [cgeck@cougar.kean.edu](mailto:cgeck@cougar.kean.edu)

Mark Graceffo, [graceffo\\_m@spc.edu](mailto:graceffo_m@spc.edu)

Ruth Hamann, [rhamann@pccc.edu](mailto:rhamann@pccc.edu)

Annemarie Mascarenhas, [amascarenhas@bergen.edu](mailto:amascarenhas@bergen.edu)

Shilpa Shanbhag, [shanbhag@tcnj.edu](mailto:shanbhag@tcnj.edu)

Karen Topham, [ktopham@brookdalecc.edu](mailto:ktopham@brookdalecc.edu)

Minutes from the March 22, 2004 meeting were distributed and approved.

#### **Chapter Update**

- There was no Board meeting. The next meeting will be held on Friday, May 7, 2004, at Alexander Library.

#### **Old Business**

Spring Conference Review:

- We will be better able to assess the two workshops once Robert has finished tabulating the evaluations.
- Attendance: 55 at 1<sup>st</sup> session; 35 at 2<sup>nd</sup> session.
- Leslie is checking with presenters to see if their powerpoint presentations can be added to/linked to our website.
- We need more of the bibliography handouts from Susan to send to participants.
- We need the names and addresses of speakers to send thank-you notes.

Website:

- It's up—it looks great—it needs updating already!
- Shilpa may add a bibliography on Information Literacy Criticism.
- We may add a "show and tell" powerpoint presentation to the site.
- We need to advertise the site so academic librarians know it is there for their use.
- All members of the list serv have access to the public calendar and the ability to update the calendar. Call Leslie for the passwords.

Spring Project: Crossing Borders, Making Transitions: Information Literacy in Primary, Secondary, and Higher Education

- Wednesday, June 9, 2004
- Brookdale Community College
- VALE will provide funding for videotaping
- Announcement is out to ACALIBS

- Karen will forward announcement to CJRLC & ask that they forward to other regions
- Karen will try to get someone at BCC to post to VALE
- Invitations need to be sent to colleges with teacher prep programs.
- EMAnj has been contacted and also asked about speakers to add to program
- Leslie will post to the SCILS list
- Karen will book the motel room for Pamela Snelson when Leslie advises
- We will not teleconference this time
- On evaluation sheets, we will survey for options for future programs & will include whether there is interest in a distance version of the program
- Will check to see if teachers/librarians can get professional service credits
- Karen's Office Assistant, Edy, is creating a certificate of attendance
- Breakouts planned: Dawn & Ceil—academic/high school collaboration; Hilda—collaboration with faculty; Bobbi & colleague—college & university; we need a primary/middle school targeted session
  - Breakouts should include an activity
  - What does a collaborative project look like?
  - What are essential questions?
- The morning session and the wrap-up will be videotaped. We also need to choose one breakout session to be taped. (Total tape time: 10am-Noon; 1pm-4pm; 5 hours) Karen will find out whether cost is hourly or for whole day.
- Karen will order continental breakfast (3.75 + 2.00 per person) and box lunches (7.50 per person).
- Karen will ask one of the BCC administrators to give a 10-min. welcome speech.
- There are 122 seats in MAN 105, the opening session/closing session room.
- We will have an "Ideas Parking Lot," using huge post-its.
- We need name tags.
- We need flip charts for each breakout session.

### **New Business**

The TCNJ online tutorial presentation has been postponed.

Our next meeting will be Monday, May 24, 2004, at 1:30 P.M., at Kilmer.

Submitted: May 4, 2004, by Karen Topham