

**Association of College and Research Libraries, New Jersey Chapter
New Jersey Library Association, College and University Libraries Section**

**User Education Committee
Minutes of Meeting on 08/29/06, Tuesday, at the Bankier Library,
Brookdale Community College (BCC), Lincroft**

Attendees (alphabetical listing): Eleonora Dubicki, Caroline Geck, Ruth Hamann, Theo Haynes, Chris Herz, Nancy Madasci, Lynee Richel, and Karen Topham

- Members continued to brainstorm ideas concerning what the *Online Database Tutorials* grid developed by Annemarie to identify online help modules should list, such as the use of software, length of the tutorial, focus, URL and/or link, as well as better or available substitutes. Questions generated from these discussions are:

What should online database help modules offer?

After compiling and analyzing the grid, should the committee notify NJLA, VALE, other libraries, and/or the vendors themselves of the committee's findings?

- Chris, Lynee, and Nancy successfully accessed the meeting remotely using the Click-to-Meet software.
- The committee discussed the similarities and differences between Macromedia FLASH created tutorials and interactive tutorials.
- Committee members commented about what makes a good online help tutorial. Key attributes were reinforcement components and shortness.
- Eleonora stated that many universities are rolling out good online tutorials to support database instruction and questioned if this type of information should be listed in the grid.
- Committee members questioned if online tutorials should have assessment components. Committee members commented that integrating assessment components may prove challenging, because assessment responsibilities are shared with teaching faculty.
- The next User Education Committee meeting will be 10 a.m., Friday, September 29th, 2006 at the Bankier Library, Brookdale Community College, Lincroft, New Jersey.

Revised: 10/26/06 by Caroline Geck