

Reference Section

New Jersey Library Association

Constitution

Article I – Name

The section shall be called the Reference Section of the New Jersey Library Association;.

Article II – Purpose

The Reference Section of the New Jersey Library Association works to enhance the effectiveness of reference librarians. The Reference Section is responsible for stimulating and supporting the delivery of reference and information services to all groups, in every type of library regardless of age.

Article III – Goals

- A. Continuing education opportunities through meetings, workshops and annual conferences;
- B. Professional visibility and career enhancement through participation and leadership in elected positions;
- C. Communication and contact with fellow librarians for idea sharing and problem solving in school, public, academic and special libraries.

Article IV – Membership

Any member in good standing of the New Jersey Library Association may become a member of the Section, upon payment of annual Section dues.

Rights and Privileges

- 1. Each individual member shall be entitled to one vote.
- 2. Each individual member shall have the right to hold office.

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BYLAWS

Article I – Executive Board

- A. The Executive Board of the section shall consist of a President, Vice-President (President Elect), Past-President, four members-at-large, a library school representative and a Recording Secretary, each of whom shall be elected for a one-year term.
- B. These officers shall be elected by mail vote and announced after the annual conference.
- C. The one-year term shall coincide with the fiscal year, July 1 – June 30.
- D. These officers shall perform the duties usually pertaining to their offices.
 - 1. The president shall submit a mid-year report in December and an end of year report in June describing the activities of the section for the past year to the president of the executive board.
 - 2. The vice president assists the president and runs meetings in the absence of the president.
 - 3. The secretary takes minutes and forwards them to the NJLA president. The secretary also maintains the NJLA Reference Section list of members.
- E. All vacancies of the Executive Board shall be filled by appointment of the president with approval, by majority vote, of the members of the Executive Board with the exception of the presidency. If the office of president is vacated the remainder of the term shall be filled by the vice-president.

Article II – Meetings

Business meetings, tours, workshops and programs shall be held at the discretion of the Reference Section officers for the greatest interest of the members.

Article III – Amendments to the Constitution and Bylaws

Bylaws may be adopted or amended:

- A. By a vote of a majority of the qualified members present at any business meeting provided that the specific notice of such change has been given in the call for such a meeting at least 10 days prior to that meeting;
or
- B. If the vote is by mail, by a majority of those voting provided that specific notice of the proposed change has been given at least 30 days prior to the date on which results will be announced.

This Constitution may be amended:

- A. By a vote of a majority of the qualified members present at any business meeting provided that specific notice of such change has been given in the call for such a meeting at least 30 days prior to that meeting;
or
- B. If the vote is by mail, by a majority of those voting provided that specific notice of the proposed change has been given at least 30 days prior to the date on which results will be announced.

Article IV – Parliamentary Authority

The rules contained in the latest edition of Robert's Rules of Order, Newly Revised ed., shall govern the section in all cases to which they are applicable and in which they are not inconsistent with the Constitution, Bylaws, or any special rules of order the section may adopt.