NJLA Executive Board Meeting  
September 19, 2023, 10:00 a.m. We will take a 5-minute break at about 11:00 a.m.

**Liaison Assignments** and **Liaison Reporting Form**.

Zoom: [https://us02web.zoom.us/j/81382027659?pwd=RkpORDFhblFSNHBUNU5jSzIHLzhjZz09](https://us02web.zoom.us/j/81382027659?pwd=RkpORDFhblFSNHBUNU5jSzIHLzhjZz09)
Meeting ID: 813 8202 7659 | Passcode: 908648

1. **Call to Order:** Carina Gonzalez, President 10:01  
2. **Adoption of Agenda:** Carina Gonzalez, President  
3. **Welcome and Introductions**  
4. **Adoption of Meeting Minutes**  
   a. Allan Kleiman requested his name to be spelled correctly  
   b. Allan moved to approve, Lynnette seconded, section votes in favor
5. **Partner Organizations Reports**  
   a. **NJSL:** Jen Nelson  
   b. **LibraryLinkNJ:** Ralph Bingham  
   c. **NJASL:** Darby Malvey  
      i. Carina poses a question about how interested Media Specialist applicants can view the NJEA salary guides without being a member  
      ii. Darby is looking into it  
   d. **Rutgers University:** Joyce Valenza for Lilia Pavlovsky  
      i. Carina asks about Master Degreed teachers entering school media specialist programs  
      ii. Joyce explains there is a CE available  
   e. **NJLTA:** Alison Bryant for Pat Pavlak  
      i. Planning fall program  
      ii. Working with NJSL on Trustee training
6. **Financial Reports:** Allan Kleiman, Treasurer  
   a. **Insurance Policy: Directors and Officers** (no action required)  
   b. **Insurance Policy: Business Owners** (no action required)
7. **Reports**  
   a. **Carina Gonzalez,** President
b. Brett Bonfield, Executive Director

c. Laverne Mann, ALA Councilor

8. Old Business
   a. Sustainable Libraries partnership (expires in October) (Brett)
      1) Solicit, review, and award applications for Mini-Grants as outlined in the
         Board-approved proposal. 2) Assess, review, and update the Mini-Grant
         guidelines and application on an ongoing basis to better align with NJLA’s Core
         Values and Strategic Plan.
         i. Section votes in favor
   c. Strategic Planning timeline (Brett)
      i. 3 to 4 month timeline estimated to start in January

9. New Business
   a. Helping members understand Section leadership roles and responsibilities (Brett)
      i. Discussion stemmed around what kind of changes can be made with the
         dissemination of information, admin support for NJLA participation,
         connection with consortia throughout the state to eliminate duplication
         of efforts

10. Good of the Order

11. Next Meeting: October 17, 2023, 10:00 a.m., Zoom

12. Adjourn
   a. Allan motioned, Joy seconded