



163 US Highway 130 N, Building 1, Suite 1C, Bordentown, NJ 08505  
(609) 482-1282 | [njla.org](http://njla.org)

### **NJLA Executive Board Meeting**

September 19, 2023, 10:00 a.m. We will take a 5-minute break at about 11:00 a.m.

[Liaison Assignments](#) and [Liaison Reporting Form](#).

Zoom: <https://us02web.zoom.us/j/81382027659?pwd=RkpORDFhbIFSnhBUNU5iSzIHLzhjZz09>

Meeting ID: 813 8202 7659 | Passcode: 908648

1. Call to Order: Carina Gonzalez, President 10:01
2. Adoption of Agenda: Carina Gonzalez, President
3. Welcome and Introductions
  - a. Brett Bonfield, Carina Gonzalez, Rosy Wagner, Jen Nelson, Will Porter, Keisha Miller, Emily Witkowski, Lynnette Fucci, Joy Robinson, Jeff Cupo, Joyce Valenza, Tony Joachim, Darby Malvey, Adriana Mamay, Allan Kleiman, Karen Cerra, Alicia Gough, John Wallace, Jenna Ingham, Heather Kristian, Karen Brodsky, Cara Berg, Jon Braun, Corey Fleming, Jessica Trujillo, Selwa Shamy
4. Adoption of [Meeting Minutes](#)
  - a. Allan Kleiman requested his name to be spelled correctly
  - b. Allan moved to approve, Lynnette seconded, section votes in favor
5. Partner Organizations Reports
  - a. [NJSL](#): Jen Nelson
  - b. [LibraryLinkNJ](#): Ralph Bingham
  - c. [NJASL](#): Darby Malvey
    - i. Carina poses a question about how interested Media Specialist applicants can view the NJEA salary guides without being a member
    - ii. Darby is looking in to it
  - d. [Rutgers University](#): Joyce Valenza for Lilia Pavlovsky
    - i. Carina asks about Master Degreed teachers entering school media specialist programs
    - ii. Joyce explains there is a CE available
  - e. NJLTA: Alison Bryant for Pat Pavlak
    - i. Planning fall program
    - ii. Working with NJSL on Trustee training
6. Financial Reports: Allan Kleiman, Treasurer
  - a. [Insurance Policy: Directors and Officers](#) (no action required)
  - b. [Insurance Policy: Business Owners](#) (no action required)
7. Reports
  - a. [Carina Gonzalez](#), President

- b. [Brett Bonfield](#), Executive Director
  - c. [Laverne Mann](#), ALA Councilor
- 8. Old Business
  - a. Sustainable Libraries partnership (expires in October) (Brett)
  - b. [Reauthorizing Mini-Grants Task Force](#) (2023-2024). Chair: Will Porter. Functions:
    - 1) Solicit, review, and award applications for Mini-Grants as outlined in the Board-approved proposal.
    - 2) Assess, review, and update the Mini-Grant guidelines and application on an ongoing basis to better align with NJLA's Core Values and Strategic Plan.
      - i. Section votes in favor
  - c. Strategic Planning timeline (Brett)
    - i. 3 to 4 month timeline estimated to start in January
- 9. New Business
  - a. Helping members understand Section leadership roles and responsibilities (Brett)
    - i. Discussion stemmed around what kind of changes can be made with the dissemination of information, admin support for NJLA participation, connection with consortia throughout the state to eliminate duplication of efforts
- 10. Good of the Order
- 11. Next Meeting: October 17, 2023, 10:00 a.m., Zoom
- 12. Adjourn
  - a. Allan motioned, Joy seconded